

Role Description

(Non-Manager)



Role Title: Project Manager, Weir Pool

Division: Water and River Murray

Classification Level: ASO6

Branch/Unit: Water Infrastructure and Operations / Environmental Water Unit

CHRIS Position Number: M21845

Reports to (Title): Program Leader, River and Floodplains

Our Organisation

The Department for Environment and Water (DEW) is committed to providing a highly supportive work environment that values the participation and contribution of every employee in shaping the future of the department. DEW is a high performing organisation that encourages excellence, improvement and growth at both an organisational and individual level. DEW has a flexible approach to doing business and is committed to ensuring our people have flexibility around the number of hours worked, scheduling of hours and location of work. Everything we do is underpinned by our core values and consequently we value and respect our people; we encourage active participation and leadership; we continuously seek to be better and we achieve results.

Purpose

The Water and River Murray Division is responsible for leading the achievement of the South Australian Government's priorities in relation to the use, management and conservation of the State's water resources. The Division delivers this through developing and implementing water related policies, strategies and programs; managing the State's water licensing and permitting system; leading the operation of the River Murray in South Australia; undertaking water science and monitoring to sustainably manage the State's water resources; overseeing the construction of major water related infrastructure projects; and supporting the South Eastern Water Conservation and Drainage Board and the Stormwater Management Authority. The Division has the added specific responsibility for driving the delivery of the Murray-Darling Basin Plan.

About the Branch/Business Unit

The Water Infrastructure and Operations Branch leads, coordinates and supports programs and projects across South Australia, with a primary focus on the Murray-Darling Basin. The Branch is responsible for advising on and managing the sustainable delivery of River Murray water to the State. The Branch is also responsible for the development, construction, operation and maintenance of innovative water management infrastructure and other solutions to deliver enhanced environmental, social, cultural and economic outcomes for the South Australian River Murray, the Eastern Mount Lofty Ranges, the South East Drainage Network and the Patowalonga Lake System.

About the Role

The Project Manager reports to the Program Leader, River and Floodplains and is part of a team that is responsible for the development and implementation of various components of floodplain and wetland management in the SA Riverland.

The role is responsible for project management, planning, monitoring and investigations, and the provision of advice on issues related to environmental water management in South Australia. This specifically involves the delivery of the Weir Pool Manipulation program including driving, under broad direction, the implementation of a monitoring program and liaising with teams implementing the Sustaining the Riverland Environment (SRE) program.

The Project Manager is also responsible for leading the project and procurement management of technical investigations, monitoring and evaluation activities, preparation of environmental watering proposals, together with providing specialist advice to successfully implement Weir Pool operating plans. This includes providing input to communication materials and activities, and significant engagement with Traditional owners; key stakeholders and the wider community.

Key Role Outcomes

- Key activities and projects are scoped, led, managed and successfully delivered on time and within Agency agreed standards, budgets and timeframes.
- Strong collaborative partnerships, relationships and networks are developed and maintained with key project partners and stakeholders including within DEW, other Government agencies, Traditional Owners, private entities and landowners.
- Program goals are successfully achieved through demonstrated personal leadership, initiative and expertise.
- Delivery of Weir Pool manipulation technical investigations including, planning, delivery, documentation and annual work plans are in line with DEW agreed standards and scientific principles.
- Project schedules, risk registers and document libraries are developed and maintained.
- Senior management and key stakeholders are provided with high-quality and timely specialist advice, including briefings, assessments and reports.
- Scientific knowledge is used to assess dynamic on-ground issues, interpreted to support decision making and incorporated into detailed and high level documentation.
- Active contribution is made to the Environmental Water Unit and achievement of program and organisational objectives.

Key Relationships

- Reports to the Program Leader, River and Floodplains
- Provides line management to Weir Pool Ecologist
- Works collaboratively with the Environmental Water team, other staff across DEW in particular Infrastructure Management; Water Delivery; Science Branches, National Parks, SAMDB Wetland and Floodplains Team
- SA Water
- Environmental Water holders
- Liaises with a number of project management committees, project boards, external funding bodies, stakeholder representative groups, local councils and community groups
- External contractors/service providers.

Special Conditions

- Role may be located in Adelaide or Berri
 - May be required to participate in fire management or associated duties.
 - A current class "C" driver's licence and willingness and ability to safely operate a 4wd is essential.
 - Some out of hours work, inter and intra-state and remote travel involving overnight absences may be required.
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Core Competencies	Elements	Behavioural Indicators
Shapes Strategic Thinking and changes	<ul style="list-style-type: none"> • Thinking and acting strategically • Leading and Influencing Change 	<ul style="list-style-type: none"> • Makes strategic judgments and presents options based on implications of analytical thinking • Flags potential options for dealing with issues and implications. • Facilitates change across the Agency by providing informed advice and/or useful systems and tools to other managers.
Achieves Results	<ul style="list-style-type: none"> • Delivering Effective Outcomes • Making Decisions 	<ul style="list-style-type: none"> • Evaluates impact and consequences of taking a particular course of action, taking into account stakeholder concerns as well the impact across the Agency. • Uses performance data reports and measures to monitor the delivery of outcomes. • Ensures decisions taken abide by legislation, regulations and policies.
Drives Business Excellence	<ul style="list-style-type: none"> • Facilitating Quality and Continuous Improvement • Promoting Customer Service 	<ul style="list-style-type: none"> • Seeks out new ways of working. • Recognises problems as opportunities for improvement and facilitates discussion and/or development of processes to address these. • Works constructively with diverse people, including Aboriginal Communities, to deliver high quality and responsive services and demonstrates flexibility in service delivery as appropriate
Forges Relationships and Engages Others	<ul style="list-style-type: none"> • Influencing and Negotiating • Establishing and Maintaining Networks 	<ul style="list-style-type: none"> • Listens to the views of stakeholders and tailors advice or recommendations to gain greater engagement and achieve positive outcomes • Uses business and subject matter knowledge to influence engagement in outcomes. • Builds collaborative relationships based on an understanding of stakeholder priorities / objectives.
Exemplifies Personal Drive and Professionalism	<ul style="list-style-type: none"> • Displaying Flexibility and Resilience 	<ul style="list-style-type: none"> • Engages positively with ambiguous situations and demonstrates flexibility in thinking • Balances competing demands in a calm manner.

Technical, Professional/Knowledge and Experience (including qualifications)

- Knowledge of riverine natural resource/environmental management, hydrological, hydrogeological, ecological and environmental water issues and policies and procedures, in particular as associated with the River Murray.
- Experience in managing projects including budgets, stakeholder engagement, , contractors, and internal staff to deliver outcomes.
- Ability to assimilate and interpret complex information from a number of sources and apply to management.
- Knowledge and/or experience in modelling, monitoring programs and data analysis is highly desirable.
- Experience in reviewing and interpreting technical complex reports to provide advice.
- A tertiary qualification in natural resource management, hydrology, science or equivalent is highly desirable.
- Writes fluently, conveying complex information in a way that the reader will easily understand its message.
- Writes and articulates research findings in a way that is meaningful to the intended audience.

Planning and Organising Work

- Manages numerous tasks in priority order allowing sufficient time to meet deadlines.
- Re-evaluates and renegotiates timeframes appropriately when unexpected situations arise.
- Develops project plans for complex activities involving individuals and/or groups of people.
- Able to collaborate and work well within in a team while also able to achieve outcomes autonomously.
- Monitors progress of activities and revises priorities appropriately.

Organisational Knowledge

- Demonstrates knowledge of the Agency's structure, strategic directions and the focus for the Minister and the CE.
- Proactively seeks out and builds relationships with those who can provide relevant information or support.

Work Health and Safety

Contribute to workplace safety

- Accepts responsibility for own and other's safety.
- Actively participates in consultation about work, health and safety issues.
- Identifies and reports hazards and identifies risk controls where appropriate.

Corporate Responsibilities

- Demonstrate appropriate and professional workplace behaviours that are in line with the Code of Ethics for the South Australian Public Sector.
 - Maintain a commitment to EEO, Diversity, Ethical Conduct, and record keeping within legislative requirements, according to the principles of the Public Sector Act 2009.
 - Actively participate in the Department's Performance Development and Review Program.
 - Demonstrate appropriate and professional workplace behaviours that align closely with the White Ribbon message.
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DEW Branch:	Water Infrastructure and Operations	Date classified:	01/03/2024
DEW Division:	Water and River Murray	Classified:	Update only (Comparison)

