

Role Description

(Non-Manager)



Role Title: Regional Fire Management Officer

Division: National Parks and Wildlife Service

Classification Level: PO2

Branch/Unit: Regional Operations, Kangaroo Island

CHRIS Position Number: M19987

Reports to (Title): Senior Regional Fire Management Officer

Position of Trust: Yes – National Police Clearance (NPC)

Our Organisation

The Department for Environment and Water (DEW) works to help South Australians conserve, sustain and prosper. Our work is critical to South Australia's future social, environmental, and economic prosperity and well-being. We aim to be a flexible, responsive and influential adviser to Government and we deliver high quality policy, programs and assets across our wide and diverse portfolio of responsibilities. We have embraced technology that enables our people to have impact no matter where they live or how they work. Collaboration, diversity, inclusion, customer service and outcomes all matter to us. We work in partnership with community, traditional owners, industry and stakeholders to get results.

Purpose – Division statement

The National Parks and Wildlife Service is a division of DEW that conserves nature, parks and places that enrich our identity and benefit our community. With over 358 reserves covering approximately 22% of South Australia, the work of the Division supports broad goals associated with conservation and scientific endeavour, nature-based tourism and visitor services, community health and wellbeing, and reconciliation. The Division's business is delivered through seven regions, where park staff work with the community and key partners to manage the protected area estate and Crown land, which includes diverse terrestrial, marine and riverine environments. Regions maintain a focus on the delivery of park management programs, which span the fields of conservation and wildlife management, fire management, visitor services, planning, project and asset management, and the co-management of reserves with Aboriginal community partners. The central branches of the Division provide strategic leadership and program direction to support regional business delivery, the day-to-day management of the public land estate and commercial interests and operations.

Specifically, the work of the National Parks and Wildlife Service includes:

- designing and implementing on-ground conservation and threat abatement measures that deliver on the State's national and international obligations;
- managing wildlife based on sound ecological, environmental, social and economic factors;
- showcasing key attractions and providing exceptional visitor experiences and services at commercial sites and parks;
- delivering DEW's fire management program;
- managing visitor infrastructure, services, public access to and the commercial use of national park, reserves and Crown land;
- leading DEW's engagement with Aboriginal communities, including co-management of parks and reserves, and supporting DEW's reconciliation agenda;
- leading DEW's compliance and enforcement responsibilities;
- providing policy leadership and legislative expertise in conservation, Aboriginal engagement, protected areas and wildlife management; and
- engagement and participation of E-NGOs and volunteer groups.

About the Branch/Business Unit

The Regional Operations Branch provides leadership and guidance to support the effective management of national parks and reserves across the state. The branch plays a critical role in coordinating the delivery of services and programs across a broad range of key functions and activities, inclusive of conservation and wildlife programs, national parks and crown lands programs and fire management. Through the Director, the branch will lead in establishing and maintaining partnerships with key regional partners and stakeholders and that the community understands and is actively engaged in the business of the National Parks and Wildlife Service. The Regional Operations Branch comprises seven regions including:

- Adelaide and Mount Lofty Ranges
- Eyre and Far West

- Flinders and Outback
 - Kangaroo Island
 - Limestone Coast
 - Riverland and Murraylands
 - Yorke and Mid North
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About the Role

The Regional Fire Management Officer undertakes a range of fire management activities that contribute to mitigating the impacts of bushfires on life, property and the environment while promoting improved ecological and biodiversity outcomes. It will support the continual improvement of environmental outcomes and operational procedures to achieve best practice bushfire risk mitigation and land management objectives.

Key Role Outcomes

- The threat and impact of bushfires on life, property and the environment is reduced by coordinating and leading bushfire suppression and prescribed burn operations, and ensuring the capability and capacity of the regional brigade is maintained.
 - Contributions are made to the development and review of strategic fire management plans, program plans and regional bushfire risk assessments for both public and non-public lands and these are implemented and reported on.
 - Effective working relationships are established and maintained with landholders, stakeholders and the community to facilitate a collaborative approach to the agency's fire management strategies and practices in the region.
 - Bushfire mitigation planning and operational procedures are coordinated to help ensure the Fire Management Program meets its operational and legislative requirements in a timely and effective manner, using sound knowledge of environmental, social and economic issues relating to fire management.
 - Ensures fire monitoring and evaluation is undertaken to support and inform DEW's fire management planning and operational delivery.
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Key Relationships/Interactions

- Works collaboratively with the members of Regional Operations, Fire Management and other DEW branches.
 - Builds and maintains close working relationships with SA Country Fire Service (CFS) staff and volunteers.
 - Liaises with a variety of external organisations, including government agencies, landholders, Landscape Boards, local government, key community organisations, volunteers and the general community.
 - This role may on occasion provide mentoring and supervision to the Fire Management Officer (PO1) and Seasonal Fire Crew members.
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Special Conditions

- You must be an Australian resident or provide evidence that you have a visa that allows you to work.
- Prior to being employed in this role, the successful applicant will be required to provide a current National Police Clearance.
- Will be required to participate in fire management or associated duties, including prescribed burning and emergency operations.
- A current class "C" driver's licence and willingness and ability to safely operate a 4wd is essential.
- Will be required to wear a uniform and appropriate PPE in accordance with Departmental policy.
- Must be physically fit and will be required to undertake a medical and fitness assessment to a minimum standard for a Fire Fighting Role Classification as per the DEW Fire Policy and Procedures.
- Will be required to undertake intrastate, interstate and remote area travel which may require the incumbent to be away from home for extended periods.
- Will be required to work outside of the normal hours of work including weekends, public holidays, out of hours meetings and days of significant fire danger.
- Will be required to participate on a roster system for duties associated with emergency response including on call and standby arrangements.

Technical, Professional/Knowledge and Experience (including qualifications)

- A degree in Natural Science, Natural Resources Management, Environmental Management or equivalent is essential.
- Proven ability to foster a collaborative environment to achieve organisational goals
- Extensive demonstrated experience in and understanding of fire management planning and operations, particularly fire behaviour, planned burning, and bushfire risk mitigation strategies.
- Extensive current knowledge and grasp of the role of fire in natural systems and the use of fire for achieving ecological outcomes and managing risks.
- Proven ability to identify relevant data, and appropriately contextualise the data and draw sound conclusions.
- Provides thoroughly researched documents that are expressed concisely and aligned with the standards and protocols of the organisation.
- Understands the issue or problem that needs to be addressed or solved and can critically examine the possible causes and identify solutions.
- Experience in representing the organisation with stakeholder and community groups in a professional and engaging way.
- Experience in developing and delivering training, and/or a training qualification, is desirable.

Core Competencies	Elements	Behavioural Indicators
Shapes Strategic Thinking and changes	<ul style="list-style-type: none"> • Thinking and Acting Strategically 	<ul style="list-style-type: none"> • Raises potential options for consideration arising from research analysis. • Can identify and articulate potential issues and implications
Achieves Results	<ul style="list-style-type: none"> • Assuming Accountability • Making Decisions 	<ul style="list-style-type: none"> • Establishes own credibility by demonstrating personal competence and technical expertise. • Shows initiative in moving projects forward and dealing with potential problems for the team. • Ensures decisions taken abide by relevant legislations, regulations and policies. • Looks at information available and analyses key risks and benefits before making a decision.
Drives Business Excellence	<ul style="list-style-type: none"> • Optimising Performance • Directing Resources 	<ul style="list-style-type: none"> • Provides constructive feedback to team members in a non-threatening way. • Re-negotiates timeframes when unexpected issues arise.
Forges Relationships and Engages Others	<ul style="list-style-type: none"> • Establishing and Maintaining Networks • Communicating and Managing Conflict 	<ul style="list-style-type: none"> • Works well with others and is effective in collaborating with colleagues across the Agency. • Respectfully interacts with people from diverse backgrounds, including Aboriginal communities. • Presents technical information so it can be clearly understood by the audience and does not use jargon. • Recognises and deals with conflict well before it advances to a formal level.
Exemplifies Personal Drive and Professionalism	<ul style="list-style-type: none"> • Displaying Flexibility and Resilience 	<ul style="list-style-type: none"> • Quickly regains focus in the face of unexpected setbacks. • Presents a positive and composed manner even in stressful situations.

Work Health and Safety

Contributes to workplace safety.

- Accepts responsibility for own and other's safety.
- Actively participates in consultation about work, health and safety issues.
- Identifies and reports hazards and identifies risk controls where appropriate.

Corporate Responsibilities

- Demonstrate appropriate and professional workplace behaviours that are in line with the Code of Ethics for the South Australian Public Sector.
- Maintain a commitment to EEO, Diversity, Ethical Conduct, and record keeping within legislative requirements, according to the principles of the Public Sector Act 2009.
- As an individual it is your responsibility to actively participate in the Department's Performance Development and Review Program. As a manager you are required to action the Performance Development and Review Program inclusive of 6 monthly reviews, for all employees for whom you are responsible.
- Demonstrate appropriate and professional workplace behaviours that align closely with the White Ribbon message.

Original Date classified:	30/10/2020	Date reviewed:	12 December 2024
Class method/ Ref #:	Comparison	Reviewed by HR:	EO

APPROVED