

Murraylands and Riverland Landscape Board

Position Description

Catchment Reporting Project Officer – P52546

Tenure: Term

Classification: ASO5

Hours of work: Part-Time (30.0 hours/week)

Reports to: Senior Project Officer Water Planning

The Murraylands and Riverland Landscape Board promotes diversity, and flexible ways of working including part time hours and opportunities to work from home. Applicants are encouraged to discuss the flexible working arrangements for this role by contacting the hiring manager for this role.

About the role

The Catchment Reporting Project Officer will support water allocation planning and management through the administration and coordination of water related data collection, management, evaluation and interpretation for engagement with communities and stakeholders across the region. This role will focus on undertaking production of the [Marne Saunders Catchment Report Card](#) drawing on water-related datasets incorporating First Nations, citizen science data and qualitative information, in addition to hydrological, ecological and biological monitoring data collected by the landscape board and external agencies. The approach aims to better engage the local community with information about their catchments to assist the review and amendment of water allocation plans.

About the Murraylands and Riverland Landscape Board

[The Murraylands and Riverland Landscape Board](#) is a statutory body with a focus on enhancing, conserving, and sustaining the landscapes of our impressively diverse region. Spanning vast natural environments and productive agricultural lands, our foremost focus is to collaborate with the region's communities across projects that empower people to be at the heart of landscape management.

Our teams work across projects to [conserve native flora and fauna](#), [manage pest plants and animals](#), and improve the health of the [wetlands and floodplains along the River Murray](#). Our [sustainable agriculture team](#) works to drive on-farm productivity, while our engagement team collaborates with [First Nations](#), [young people](#), [volunteers](#) and [citizen scientists](#) to build the skills and capacity of our greatest asset – our people.

Frontline staff are supported by a dynamic team of professionals working behind the scenes in roles ranging from finance and governance through to communications, planning, information management, monitoring and evaluation, investment support and more, working as one team to deliver for our region.

The landscape board employs around 85 staff with offices located in Berri and Murray Bridge, with satellite sites in Lameroo, Cambrai, and Karoonda.

Find out more about the [role of the landscape board and the work we do](#).

About our culture

People are at the heart of everything we do. Whether it's engaging with the region's landholders or creating a supportive environment for our staff, people are always at the forefront.

Reflecting this is an organisational culture that nurtures, empowers and develops staff to create real impact through the work they do. Landscape board employees' skills are developed through ongoing training, education and mentoring opportunities, and leadership programs with the opportunity to grow through promotional opportunities. We offer highly flexible working conditions including the ability to work from home and schedule your work around personal commitments.

Key results of the position

- The Murraylands and Riverland community is better informed of the condition of their catchment in relation to water use and water dependant ecosystems, delivered through the coordination, collection, management, evaluation and interpretation of water related data for engagement with communities and stakeholders across the region.
- The condition of the catchment is communicated in a clear and concise manner which is understandable by a wide range of audiences
- Provide support as required to the development, implementation, and review of statutory and non-statutory water planning documents including Water Allocation Plans, Water Affecting Activity Control Policies and associated projects in the MR Region consistent with the Landscape Act.
- Productive working relationships are established and maintained with relevant internal and external stakeholders, landholders and community groups, which contribute to positive water-related outcomes for the region.
- Accurate information on regional water resource condition is maintained in keeping with the Region's monitoring, evaluation and reporting framework.
- Water resource data evaluations inform the development of monitoring, evaluation, reporting and improvement frameworks for relevant prescribed water resource/well areas.
- Water resource data is collated, and analysed in coordination with project team members.
- Reporting content, layout and formatting is drafted in coordination with project team members.
- Contribute to a safe workplace by accepting responsibility for own and others' safety, identifying and reporting hazards, and participating in consultation about health and safety matters.

Key relationships

- Marne Saunders Catchment Report Card project committee
- Murraylands and Riverland Landscape Board employees and board members.
- Water Allocation Planning Team.
- Planning and MERI Team.
- Communications Team.
- DEW staff and management.
- Community and key stakeholders, including industry.
- MR Board, MR Board Committees and other Landscape Boards.

- Contractors.
- Local and State Government agencies.

Special conditions

- This position will be located at either Murray Bridge or Berri.
- A current minimum class C driver's licence is required.
- Appointment will be subject to a satisfactory criminal history check.
- Will have the opportunity to participate in fire management or associated duties.
- Some out of hours work and intrastate travel involving overnight absences from home may be required.
- All staff are encouraged to wear the appropriate uniform in any public setting to represent the MR Landscape Board region in a professional manner.
- Required to participate in the Murraylands and Riverland Landscape Board's Performance Development and Review Program.

Key selection criteria

Knowledge, skills, abilities and experience

- Is able to digest information from diverse sources, identify key issues and assess broad impacts on the organisation and/or relevant situation.
 - Understands the issue or problem that needs to be addressed or solved and can critically examine the possible causes and identify solutions.
 - Seeks input from others with useful knowledge and experience as well as diverse perspectives in exploring and testing possible solutions to the problem.
 - Is able to identify inconsistencies or discrepancies in information and be discerning in how to handle this.
 - Demonstrates a fundamental and current understanding of the principles of monitoring, evaluation, and reporting in natural resource management.
 - Demonstrated experience in synthesising and interpreting various forms of data and communicating to a diverse audience.
 - Demonstrates a fundamental understanding of project management principles and practices.
 - Experience in environmental data analysis and databases.
 - Experience in using software for displaying data such as Power BI and ArcGIS StoryMaps is highly desirable
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- Experience in science communication.

Qualifications / Education

- A tertiary qualification in natural resources management, business, project management, or related field is desirable.
- A current First Aid Certificate is desirable.

Expectations and values

- Maintain a commitment to professional conduct in line with the Code of Ethics for the South Australian Public Sector.
- Maintain a commitment to Equal Employment Opportunity (EEO), cultural safety and diversity in the workplace.
- Acknowledge and respect the cultural authority of Aboriginal and Torres Strait Islander people in line with the Landscape SA *Aboriginal and Torres Strait Islander Statement of Commitment*.

CLASSIFIED

Division:	Landscapes SA	Date approved:	
Branch:	Murraylands & Riverland Landscape Board	Classified by:	